

Avancier Methods (AM) MANAGE

Manage requirements & change

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Manage requirements



For 4th level process definition see the detailed methods

Initiate

Define context documentation

Appoint requirements manager

Build requirements catalogue

Baseline requirements catalogue

Manage change

Govern

Manage

Manage stakeholders

Manage requirements

Manage business case

Manage readiness & risks

Architect



Plan



Approach

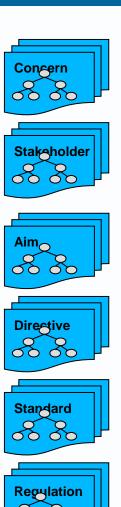


- It is normally important to identify, classify and manage requirements
- We do not set out here to present a comprehensive description of requirements capture and change management, only to provide a few pointers

Define context documentation



- Use Avancier Methods guidance
 - Scope the endeavour
 - Scope in several ways
- See "Context artefacts" for detail of requirements-related documentation that might be maintained



Define context documentation

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Baseline requirements catalogue

Manage change

Appoint requirements manager



- Appoint requirements manager to build and maintain not only a requirements catalogue but any other related context artefacts
- This role might be done in parallel with others
- But on large programmes and projects it can be a full time role, at least during the Initiation phase

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- Gather and document requirements that emerge from all initiation activities such as
 - Stakeholder management
 - Scoping

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Baseline requirements catalogue



- When the Initiation phase finishes, then baseline the requirements catalogue
- This means that further changes, during the Architect phase ought to go through a change management process

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Use a variation of Avancier Methods "Manage Change" process Define context documentation

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